

# Jane Doe | RE, Geography & Citizenship ECT

**Awarding Institute:** TES Institute

**Date Awarded:** July 2019

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## Profile

I am a Humanities and Health & Social Care BTEC Early Career Teacher (ECT). I teach Religious Education, Citizenship, Geography and Health & Social Care BTEC Tech Awards. I am the lead in Health and Social Care BTEC Tech Awards. My subject specialism is Religious Studies. I am a qualified Functional Skills: English, Maths and IT tutor. I enjoy helping students reach their full potential in class. I am a highly motivated individual who is able to work with people from all walks of life. I successfully taught a year group where I demonstrated excellence as a classroom practitioner and served as a positive role model in a large secondary school.

I strongly believe education is empowering and I strive to ensure that my students develop a love of learning and gain the necessary skills to become independent, life-long learners and achieve their full potential. This means I will endeavour to plan and deliver lessons that are interactive, exciting and cross curricular and provide learners the opportunity to reflect upon their own progress and take ownership of their development. I am committed to pursue my learning through a range of Continuing Professional Development (CPD) opportunities.

## Core skills

### Communication

- Able to communicate effectively with pupils, parents and colleagues.
- Report writing skills, which was applied in my Psychology degree.

### Customer Service

- Ability to build rapport with customers and handle challenges.

### Teamwork

- Engaged with every team member at work. For instance, the company 'Exchange Group' set targets, which involved helping learners to pass their exams. Able to meet targets as a team.

### Administration

- Responsible for all of the Administration duties at the Exchange Group adult learning centre. Main duties included; enrolments, typing reviews and emailing prospective learners.
- Information Communication Technology skills demonstrated by my ECDL qualification using the following Microsoft office packages; Word, Excel, Access & PowerPoint.

## Education

### TES Institute

Qualified Teacher Status

**2018-2019**

### Teacher Train

TQUK Level 5 Diploma in Education and Training

**2016-2017**

<b>The University of Essex</b>	<b>2008-2011</b>
BA (Hons) Psychology 2:2	
Relevant modules included: Brain and Behaviour, Research Methods, Reading & Dyslexia, Children's Cognitive Development and Social cognition.	
Dissertation: 6,000 words investigating the tip-of-the-tongue phenomena on the retrieval of proper names.	
<b>Westminster Kingsway College</b>	<b>2006-2008</b>
A-Level: Business studies (B), Psychology (D)	
As Level: Politics (B)	
<b>Leyton Sixth Form College</b>	<b>2005-2006</b>
As Level: Business studies (C), Psychology (C), General studies (B)	
<b>Hackney Free Parochial Secondary School</b>	<b>2000-2005</b>
Achieved 11 GCSEs at grades A-C which includes the following:	
English Literature (A), English Language (B), Maths (B), Science(C), History (B), French (B) Religious Education (B)	

## Teaching Experience

<b>Morpeth School</b>	<b>Present</b>
<b>ECT</b>	
I am a temporary Religious Studies and Humanities teacher.	
<b>The Bridge Academy</b>	<b>2019-2019</b>
<b>ECT</b>	
I am a Humanities and Health & Social Care BTEC ECT. I teach; Religious Education, Citizenship, Geography and Health & Social Care BTEC Tech Awards. I am the lead in Health and Social Care BTEC Tech Awards, which includes the following roles; teaching the course, planning the lessons, marking assignments, lead assessing and internally verifying for year 10s and 11s. In addition, I teach Key stages 3 and 4 RE and Citizenship. I also teach Key stage 3 Geography. My additional responsibilities include; break, lunch and detention duties, being a form tutor to year 11s, attending parents' evenings and attending regular staff meetings to further my development as a teacher.	
<b>The Bridge Academy</b>	<b>2018-2019</b>
<b>Unqualified Teacher</b>	
I was an Unqualified Humanities and Health & Social Care BTEC teacher, whilst training to teach. My subject specialism is Religious Studies, which I mainly taught during my teacher training year at Key stage 3 and 4. I also taught Citizenship and Geography at Key stage 3. I was the lead in Health and Social Care BTEC Tech Awards, which included the following roles; teaching the course, planning the lessons, marking assignments, lead assessing and internally verifying for year 10s. I had additional responsibilities such as; attending parents' evenings, doing break and lunch duties and being a form tutor to year 10 students. I obtained my QTS on 11/07/2019.	
<b>The Bridge Academy</b>	<b>2017-2018</b>
<b>Cover Teacher</b>	
Rather than cover the lessons I was given the responsibility of teaching Humanities as an unqualified teacher, which mainly entailed teaching Religious Education and Citizenship to Key Stage 3 and Key Stage 4. My role as a Cover Supervisor consisted of additional responsibilities such as; lesson	

planning, marking, attending parents' evenings, doing break and lunch duties and being a form tutor to year 9 students.

**Harris Academy Tottenham** **2015-2017**

**Teaching Assistant**

I was a teaching assistant working with children with a variety of special educational needs.

**African Community School** **2016-2017**

Teaching Assistant

I was a teaching assistant working with children with a variety of special educational needs.

**Harris Academy Tottenham** **2015-2106**

**Student Welfare Assistant**

My role entailed a variety of duties such as; attendance management, medical needs responsibilities and general administrative tasks related to the welfare of students.

**The Petchey Academy** **2014-2015**

**Teaching Assistant**

I was a teaching assistant, academic tutor and girl's football coach working with children with a variety of educational needs.

**Harris Primary Academy** **2013-2014**

**Teaching Assistant**

I was a teaching assistant working with children with a variety of special educational needs.

**Exchange Group** **2011-2013**

**Functional Skills Tutor**

My previous role as a Functional Skills tutor entailed enrolling adult learners onto either a Numeracy, Literacy or ICT course ranging from entry level to level 2. I also tutored the learners with these subjects in order for them to pass their exams and achieve an accredited qualification.

## **Certificates and Training**

- Level 3 Preparing to Teach in the Lifelong Learning Sector (PTLLS) qualification
- FA Level 1 Football coaching qualification

## **Additional Work Experience (Non-Teaching/School)**

**2010-2011 - Residents' Assistant, University of Essex**

**2010-2011 - Sales Assistant, Debenhams**

## **Hobbies and Interests**

I enjoy travelling to different countries and exploring different cultures. I like to watch factual documentaries as I have a strong interest in learning about the history and locations of this world.